

## DOCUMENTS TO BE TURNED IN AT THE SAME TIME AS ELECTRONIC THESIS/DISSERTATION

In addition to the submission of an acceptably formatted electronic thesis or dissertation (ETD), the following documents must be received by the Georgia Tech Graduate Office on or before the published deadlines in order for you to graduate in a given semester. Deadlines may be found at <http://www.gradadmiss.gatech.edu/thesis.php>

### DOCTORAL STUDENTS

- \_\_\_\_\_ **Certificate of Thesis Approval** form [filled out and signed by Committee and Department]
- \_\_\_\_\_ **Library and UMI Information form** with appropriate fees paid (microfilm and optional copyright). Fees are subject to change.
- \_\_\_\_\_ **Doctoral Dissertation Agreement form** [completed and signed, including signed authorization to register claim to copyright, if desired]. To the form you must attach:
  - \_\_\_\_\_ Abstract (3 copies)  
[with thesis title, number of pages, student's name, "directed by (adviser's name)", and word description on plain paper; [example](#)]
  - \_\_\_\_\_ Copy of Thesis Title Page (Front Cover-3 copies), plain paper
- \_\_\_\_\_ **Survey of Earned Doctorates form**, completed
- \_\_\_\_\_ Letter from Advisor requesting withholding of Dissertation for One Year  
[If that option was chosen on the ETD Data Form]
- \_\_\_\_\_ [optional] **Waiver of Enrollment form**, signed by department

\* Please note that the **Commencement Attendance Form** is no longer required but, if you intend to graduate, you must contact ICPA-Special Events regarding important Commencement attendance information for your advisor (or the person who will hood you instead of your advisor) approximately 5 weeks before Commencement. See [www.gatech.edu/commencement/](http://www.gatech.edu/commencement/) for more information.

### MASTER STUDENTS

- \_\_\_\_\_ **Certificate of Thesis Approval** form (must be filled out and signed by committee)
- \_\_\_\_\_ Letter from Advisor requesting withholding of Thesis for One Year  
[If that option was chosen on the ETD Data Form]
- \_\_\_\_\_ [optional] **Waiver of Enrollment** form, signed by department

If you have any questions regarding deadlines or any of the documents listed above, contact the GT Graduate Thesis office at 404-894-3092 or via e-mail at [thesis@grad.gatech.edu](mailto:thesis@grad.gatech.edu)